

Fuel Bids

**BIDS DUE ON MARCH 16, 2010
AT 11:00 A.M.
FOR BID SPECS, CONTACT THE
COMMISSIONERS OFFICE**

GENERAL SPECIFICATIONS

It is the intent of these specifications to furnish the Pierce County Board of Commissioners with the aforementioned product, according to the attached. It is clearly understood that the following are minimum specifications and are made in order to show the exact specifications of the product proposed.

The Pierce County Board of Commissioners reserves the right to accept any or all bids or to choose the bid considered to be in their best interest.

The final decision of purchase will be made upon the award of the Pierce County Board of Commissioners' Office.

NO BID WILL BE CONSIDERED IF RECEIVED AFTER THE DATE AND TIME SPECIFIED.

NO FAXED BIDS WILL BE ACCEPTED.

Please put the Bid Name on the outside of your return envelope.

BIDS MAY BE DELIVERED OR MAILED TO:

PIERCE COUNTY BOARD OF COMMISSIONERS
312 NICHOLS STREET SUITE 5
P.O. BOX 679
BLACKSHEAR, GA 31516

INSTRUCTIONS TO BIDDERS

Proposals must be made upon the form of the proposal attached hereto. They must be enclosed in a **sealed plain envelope, with the bid type written on the outside and endorsed with the title of the proposal.**

The specifications following represent the minimum characteristics desired in the aforementioned product to be purchased. These requirements are not intended to prevent obtaining fair prices or to eliminate competition, but to insure, if possible, that all bids submitted should not be subject to correction or alteration after the bid has been filed, opened, and publicly read. The Pierce County Board of Commissioners reserves the right to evaluate any or all bids, particularly where there is a range in specifications.

It is expressly understood by the bidder that written notice of the award or purchase order by the Pierce County Board of Commissioners will constitute an agreement and consummate the transaction and will serve together with the proposal, the advertisement, these instructions and the detailed specifications, as the entire form of contract between the parties.

Specifications referred to are minimum, therefore unless otherwise indicated by the bidder, the Pierce County Board of Commissioners will assume proposals meet or exceed all specifications.

The award of the contract will be made to the lowest responsible bidder taking into consideration quality performance and the time specified in the proposals for the performance of the contract. The Pierce County Board of Commissioners reserves the right to reject all bids as it appears in its own best interest and to waive technicalities.

A. All proposals must be **received** in the Pierce County Board of Commissioners Office at 312 Nichols Street, Suite 5, Blackshear, GA 31516 by **11:00 A.M. on March 16, 2010** and opened at that time. Bids will be presented to the Pierce County Board of Commissioners on **April 6 at 6:30 P. M.** at the regular monthly meeting.

B. Proposers taking exception to any part of any section of this Request for Proposal shall indicate such exceptions on a separate sheet entitled "Exceptions to Specifications". Failures to indicate any exceptions shall be interpreted as the proposer's intent to fully comply with the specifications as written.

C. No bidder will be allowed to withdraw his proposal for any reason whatsoever after the bids have been opened.

D. The bidder agrees that the Pierce County Board of Commissioners reserves the right to reject any or all proposals, or to accept part of the bid considered to be in the best interest of the Pierce County Board of Commissioners.

E. The contractor must provide proof of General Liability Insurance, Worker's Compensation, Property Damage Insurance and a copy of the business' current business license.

F. Failure to complete **all** paper work will void the bid.

G. All taxes or fees due to Pierce County must be paid and all claims against the business must be settled to be considered a qualified bidder.

GASOLINE AND DIESEL FUEL BID REQUEST

The Pierce County Board of Commissioners will accept bids for unleaded gas and diesel fuel to be furnished for a period of one (1) year. Effective date of new contract will be **May 1, 2010 - April 30, 2011**.

Recognizing the fact that distributors cannot guarantee a fixed price for an extended length of time, Pierce County will receive bids for gasoline and diesel fuel that reflect a cost plus markup.

Distributors are requested to exclude all applicable taxes for bidding purposes. The actual bid for gasoline and diesel fuel will be for how much money, in cents and fractions of cents, the distributor will sell for over cost. This method will require a copy of the prices paid to manufacturer by distributor. Price increases will be recognized only when accompanied by a copy of the letter received from manufacturer to distributor stating effective date and amount of increase.

Schedule A: This schedule reflects the anticipated usage or consumption of gasoline and diesel fuel. Actual usage will and may vary somewhat with regard to weather, equipment changes, or any other unforeseen factor.

Schedule B: This is the actual bid form for gasoline and diesel fuel. All blanks must be completed. It is Pierce County's intention to purchase gasoline and diesel fuel at the distributor cost plus a reasonable markup. It will be necessary to furnish the distributors cost with all gasoline and diesel fuel bids.

Proposed markup to Pierce County should be expressed in money amounts. If it is your desire to bid two and one half (2 1/2), the amount should be expressed .025.

All deliveries are to be made freight paid, and must be accompanied with an invoice stating type, quantity, and price. The invoice must be signed at time of delivery. Deliveries are to be made, as products are required.

Pierce County reserves the right to consider individual item bids as well as the combined total bid.

Please make sure the envelope is marked "FUEL BID" on the outside.

Questions pertaining to this bid should be directed to the Pierce County Commission - 449-2022. Bids may be mailed or delivered to the following address:

Pierce County Board of Commissioners
312 Nichols Street
P. O. Box 679
Blackshear, GA 31516

SCHEDULE A

Anticipated Usage

TYPE

Diesel Fuel #2	Road Department	62,000 gallons
Unleaded 89 Octane Gasoline	Road Department	20,000 gallons
Premium 92 Octane Gasoline	Sheriff's Department	30,000 gallons

SCHEDULE B

Diesel Fuel #2

Bid Price

Distributors Current Cost Per Gallon _____
Proposed Markup to Pierce County _____
Total Cost to Pierce County _____

Unleaded 89 Octane Gasoline

Bid Price

Distributors Current Cost Per Gallon _____
Proposed Markup to Pierce County _____
Total Cost to Pierce County _____

Premium 92 Octane Gasoline

Bid Price

Distributors Current Cost Per Gallon _____
Proposed Markup to Pierce County _____
Total Cost to Pierce County _____

COMPANY NAME: _____

ADDRESS: _____

TELEPHONE: _____

AUTHORIZED SIGNATURE: PLEASE TYPE OR PRINT NAME AND TITLE:

Signature Name Title

DATE: _____

NOTICE TO DEALERS/VENDORS

Any price bid by dealer/vendor on any item offered to the Pierce County Board of Commissioners shall be the price effective at the date of delivery.

The Pierce County Board of Commissioners reserves the right to accept alternate bids on any or all items where maximum delivery date as listed in the specifications is not met by dealer/vendor.

Signature below of authorized agent for dealer/vendor shall constitute recognition and acceptance of all conditions of the sale as listed above.

Dealer/Vendor _____

Authorized Agent _____

Please Sign this form and return with your bid