

# **BID REQUEST**

**THE PIERCE COUNTY BOARD OF COMMISSIONERS  
IS NOW ACCEPTING BIDS FOR GROUNDSKEEPER FOR  
THE PIERCE COUNTY COURTHOUSE, LOCATED AT 3550 HIGHWAY 84.**

**GENERAL SPECIFICATIONS MAY BE OBTAINED AT THE  
PIERCE COUNTY BOARD OF COMMISSIONERS' OFFICE  
312 NICHOLS STREET, SUITE 5  
BLACKSHEAR, GA 31516**

**BIDS WILL BE ACCEPTED UNTIL MONDAY  
MARCH 16, 2010 AND  
WILL BE OPENED  
AT 11:00 A.M. IN THE COMMISSIONERS' OFFICE.**

**NO BIDS WILL BE ACCEPTED AFTER THE OPENING TIME.**

**NO FAXED BIDS WILL BE ACCEPTED.**

**BIDS MAY BE DELIVERED OR MAILED TO:**

**PIERCE COUNTY BOARD OF COMMISSIONERS  
312 NICHOLS STREET, SUITE 5  
P.O. BOX 679 BLACKSHEAR, GA**

**PIERCE COUNTY RESERVES THE RIGHT TO REJECT OR  
ACCEPT ANY AND ALL BIDS WITH OR WITHOUT REASON.**

## **Groundskeeper Bid Request**

The Pierce County Board of Commissioners is accepting sealed bids for groundskeeper for the period of one (1) year. The effective date of the new contract will be **June 1, 2010 – May 31, 2011**.

**Duties should include Mowing, Trimming, Edging, Blowing, Pruning, and Bagging all debris. Also upkeep of all flower beds, including mulching.**

Interested persons should base the bids on a yearly basis. If additional information is needed, please contact the Commissioners Office.

## INSTRUCTIONS TO BIDDERS

Proposals must be made upon the form of the proposal attached hereto. They must be enclosed in a **sealed plain envelope**, with the **bid type written** on the **outside** and endorsed with the title of the proposal.

The specifications following the minimum characteristics desired in the service to be purchased. These requirements are not intended to prevent obtaining fair prices or eliminate competition, but to insure, if possible, that all bids submitted should not be subject to correction or alteration after the bid has been filed, opened, and publicly read. The Pierce County Board of Commissioners reserves the right to evaluate any or all bids, particularly where there is a range in specifications.

It is expressly understood by the bidder that written notice of the award or purchase order by the Pierce County Board of Commissioners will constitute an agreement and consummate the transaction and will serve together with the proposal, the advertisement, these instructions and the detailed specifications, as of Commissioners.

Specifications referred to are minimum, therefore unless otherwise indicated by the bidder, the Pierce County Board of Commissioners will assume proposals meet exceed all specifications.

The award of the contract will be made to the lowest responsible bidder taking into consideration quality performance and the time specified in the proposals for the performance of the contract. The Pierce County Board of Commissioners reserves the right to reject all bids as appears in its own best interest and to waive technicalities.

- A. All proposals must be received in the Pierce County Board of Commissioners Office at 312 Nichols Street, Blackshear, GA 31516 by **11:00 A.M. on March 16, 2010** and will be opened at that time. Bids will be presented to the Pierce County Board of Commissioners at the regular monthly meeting on **April 06, 2010** at 6:30 P.M.
- B. Proposers taking exception to any part or section of this request for proposal shall indicate such exceptions on a separate sheet entitled "Exceptions to Specifications". Failures to indicate any exceptions shall be interpreted as the proposer's intent to fully comply with the specifications as written.
- C. No bidder will be allowed to withdraw his proposal for any reason whatsoever after the bids have been opened.
- D. The bidder agrees that the Pierce County Board of Commissioners reserves the right to reject any or all proposals, or to accept the part of the bid considered to be in the best interest of the Pierce County Board of Commissioners.
- E. The contractor must provide proof of General Liability Insurance, Worker's Compensation, Property Damage Insurance and a copy of the business' current business license.
- F. Failure to complete all paper work will void the bid.

- G. All taxes or fees due to Pierce County must be paid and all claims against the business must be settled to be considered a qualified bidder.

Please make sure that the outside of the envelope is marked **“GROUNDSKEEPER BID”**.



Any price bid by dealer/vendor on any item offered to the Pierce County Board of Commissioners shall be the price effective at the date of delivery.

The Pierce County Board of Commissioners reserves the right to accept alternate bids on any or all items where the maximum delivery date as listed in the specifications is not met by dealer/vendor.

Signature below of authorized agent for dealer/vendor shall constitute recognition and acceptance of all conditions of the sale as listed above.

Dealer/Vendor \_\_\_\_\_

Authorized Agent \_\_\_\_\_

**\*Please sign this form and return with your bid\***