

# **LUBRICANT BID**

**BIDS DUE ON  
MARCH 16, 2010 AT 11:00 A.M.  
FOR BID SPECS, CONTACT THE  
COMMISSIONERS OFFICE**

## **GENERAL SPECIFICATIONS**

It is the intent of these specifications to furnish the Pierce County Board of Commissioners with the following **Lubricant bid**, according to the attached. It is clearly understood that the following are minimum specifications and are made in order to show the exact specifications of the lubricant proposed.

The Pierce County Board of Commissioners reserves the right to accept any or all bids or to choose the bid considered to be in their best interest.

The final decision of purchase will be made upon the award of the Pierce County Board of Commissioners Office.

**NO BID WILL BE CONSIDERED IF RECEIVED AFTER THE DATE AND TIME SPECIFIED.**

**NO FAXED BIDS WILL BE ACCEPTED.**

Please put the Bid Name on the outside of your return envelope.

**BIDS MAY BE DELIVERED OR MAILED TO:**

**PIERCE COUNTY BOARD OF COMMISSIONERS  
312 NICHOLS STREET, SUITE 5  
P.O. BOX 679  
BLACKSHEAR, GA 31516**

## INSTRUCTIONS TO BIDDERS

Proposals must be made upon the form of the proposal attached hereto. They must be enclosed in a **sealed plain envelope**, with the **bid type written** on the **outside** and endorsed with the title of the proposal.

The specifications following represent the minimum characteristics desired in the lubricant to be purchased. These requirements are not intended to prevent obtaining fair prices or to eliminate competition, but to insure, if possible, that all bids submitted shall not be subject to correction or alteration after the bid has been filed, opened, and publicly read. The Pierce County Board of Commissioners reserves the right to evaluate any or all bids, particularly where there is a range in specifications.

It is expressly understood by the bidder that written notice of the award or purchase order by the Pierce County Board of Commissioners will constitute an agreement and consummate the transaction and will serve together with the proposal, the advertisement, these instructions and the detailed specifications, as the entire form of contract between the parties.

Specifications referred to are minimum, therefore unless otherwise indicated by the bidder, the Pierce County Board of Commissioners will assume proposals meet or exceed all specifications.

The award of the contract will be made to the lowest responsible bidder taking into consideration quality performance and the time specified in the proposals for the performance of the contract. The Pierce County Board of Commissioners reserves the right to reject all bids as appears in its own best interest and to waive technicalities.

A. Bids will be received until **March 16, 2010 at 11:00 A.M.** and will be opened at that time. Bids will be presented to the Pierce County Board of Commissioners during the Regular Commissioner's meeting on **April 06, 2010** at 6:30 P.M.

B. Proposers taking exception to any part or section of this request for proposal shall indicate such exceptions on a separate sheet entitled "Exceptions to Specifications". Failure to indicate any exceptions shall be interpreted as the proposer's intent to fully comply with the specifications as written.

C. No bidder will be allowed to withdraw his proposal for any reason whatsoever after the bids have been opened.

D. The bidder agrees that the Pierce County Board of Commissioners reserves the right to reject any or all proposals, or to accept the part of the bid considered to be in the best interest of the Pierce County Board of Commissioners.

E. The contractor must provide proof of General Liability Insurance, Worker's Compensation, Property Damage Insurance and a copy of the business' current business license.

F. Failure to complete all paper work will void the bid.

G. All taxes or fees due to Pierce County must be paid and all claims against the business must be settled to be considered a qualified bidder.

## LUBRICANT BID REQUEST

The Pierce County Board of Commissioners will accept bids for lubricants to be furnished for a period of one (1) year. Effective date of new contract will be **May 1, 2010-April 30, 2011**.

Recognizing the fact that distributors cannot guarantee a fixed price for an extended length of time, Pierce County will only consider a price change with 30 day written prior notice before the effective change. At that time Pierce County will accept or reject the price change with the option to rebid the lubricants if Pierce County deems necessary, with no regard to the contract period of one (1) year.

### Schedule A

This schedule reflects the anticipated usage or consumption of lubricants. Actual usage will and may vary somewhat with regard to weather, equipment change or any other unforeseen factors.

### Schedule B

This is the actual bid form for lubricants. Lubricants should be bid on a per gallon basis in the desired package as per Pierce County's request.

All deliveries are to be made freight paid, and must be accompanied with invoice stating type, quantity, and price. Deliveries are to be made, as products are required.

Pierce County reserves the right to consider individual item bids as well as the combined total bid. Pierce County reserves the right to accept or reject any and all bids.

Envelope should be marked "**Lubricant Bid**" on the outside.

Questions pertaining to this bid should be directed to the Pierce County Commission -912- 449-2022.

## SCHEDULE A

### Anticipated Usage

#### Type

Universal Fleet Motor Oil SAE 40 API SG/CD, CD - I I CE	800	GALLONS
Tractor Hydraulic/ Transmission Fluid CAT TO - 2 John Deere J20 A/B, J21A, J14C, J14b	800	GALLONS
Gear Lube SAE 85w - 140 Ep API Service GL -5	50	GALLONS
Chassis Lubricant NLGI Certified LB NLGI #2	175	POUNDS
Dextron I I/ Mercon	150	QUARTS
Antifreeze	100	GALLONS

**SCHEDULE B**  
**PACKAGE SIZE**

\*\*Universal Fleet Motor Oil  
15W40

API SG/ CD, CD - II, CE                      1 GALLON JUG        \_\_\_\_\_ PER GAL

\*\*Tractor Hydraulic/Transmission Fluid  
CAT TO - 2

JOHN DEERE J20A/B, J21A  
J14C, J14B                                      5 GALLON PAIL        \_\_\_\_\_ PER GAL

Gear Lube

SAE 80W - 90 EP

API Service GL-5                              35 lb. PAIL            \_\_\_\_\_ PER POUND

Chassis Lubricant

NLGI Certified LB

NLGI # 2                                        14 oz. TUBE            \_\_\_\_\_ PER TUBE

Dextron II/ Mercon

1 Qt. BOTTLE            \_\_\_\_\_ PER QUART

Antifreeze

1 GAL JUG                \_\_\_\_\_ PER GALLON

**\*\*NOTE – Please quote Chevron Brand for Motor Oil and Tractor Hydraulic.**

**COMPANY NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

\_\_\_\_\_

**TELEPHONE:** \_\_\_\_\_

**AUTHORIZED SIGNATURE: TYPED OR PRINTED NAME: TITLE:**

\_\_\_\_\_

**Signature**

**Name**

**Title**

**DATE:** \_\_\_\_\_

## **NOTICE TO DEALERS/VENDORS**

Any prices bid by dealer/vendor on any items offered to the Pierce County Board of Commissioners shall be the price effective at the date of delivery.

The Pierce County Board of Commissioners reserves the right to accept alternate bids on any or all items where maximum delivery date as listed in the specifications is not met by dealer/vendor.

Signature below of authorized agent for dealer/vendor shall constitute recognition and acceptance of all conditions of the sale as listed above.

Dealer/Vendor \_\_\_\_\_

Authorized Agent \_\_\_\_\_